

MINUTES: ****In-person attendance at RAC meetings will be offered on a first come, first served basis to community residents with an interest to attend as a guest. Virtual attendance is not being offered at this time. Residents are asked to contact their affiliated RAC block captain with an attendance request no later than 48 hours before a scheduled meeting and the RAC chair will confirm seat availability with the resident no later than 12 hours before the scheduled meeting. RAC block captain coverage areas and contact information are posted online here: <https://www.tiburonbc.com/p/RAC-Member-Information>****

TIBURON & VILLAGE RESIDENTS ADVISORY COMMITTEE (TVRAC)	
TIME/ DATE	6 – 7 PM – TU Aug 9 th 2022
LOCATION	Bossier Central Library Conference Room
MISSION	Provide Resident driven representation to the Tiburon & Village HOA in an advisory role to streamline communication and facilitate future transitions between residents and both HOA administrators.

ACTION ITEMS

I. CALL TO ORDER: 1802

II. ROLL CALL
***CW Present**

****Key: A=Absent, A-AW=Absent-Attendance Waived; AA=Absent as alternate; NA=Not applicable; P=Present, PA = Present as alternate; R=Resigned, Z=Zoom attendance, ZA = Zoom attendance as alternate; Strikethrough=member status inactive****

Meeting date→	2/10/22; 1 st meeting of '22	3/10/22	4/14/22	5/12/22	6/09/22	7/12/22- Cancelled	8/9/22
Total voting Members→	10	9	10	10	9		8
Total Present→	7	5	9	7	7		7
# Needed for Quorum→	6	5	6	6	5		5
Tiburon							
Colbert, Kimberly - KC	P	A	Z	P	P		P
Cole, Amanda - AC	A						
Eppler, Todd - TE			P	A	P		P
Hickey, Patrick - PH	P	A	P	P	P		P
Lewis, Stephen - SL	P	A	P	P	A		P
Tice, Hilary - HT	P	P	P	P	P		P
Village							
Berney, Bobby (Bob) - BB	A	Z	Z	A			
Lambert, Lisa - LL	A	Z	A	P	P		A
Pettengill, Sarah - SP	P	P	P	P			
Rader, Ryin - RR		PA	PA	PA	P		P
Wise, Misty - MW	P	P	A	Z	P		P
Wissmiller, Kathryn (Kat) - KW	Z	A	A	A	A		A-AW
Young, Joysaline (alternate) - JY		ZA	ZA	AA			

III.	APPROVE MINUTES	6/09/22 minutes; approved as written unanimously	HT to post approved minutes to social media websites
IV.	APPROVE AGENDA	PH asked to discuss the building of the shed that is viewable from the main entrance; otherwise, approved by affirmation	
V.	RECOGNITION OF NEW MEMBERS/GUESTS	None present	
VI.	UNFINISHED BUSINESS		
<p>1. Announcement Sign</p> <p>a) Selection of messages for Aug 9th thru Nov 4th; member sign-up for changing messages (Calendar): HT asked the members if the rotation of messages should continue on a bi-weekly basis or be adjusted. SL voiced support for staying on a bi-weekly rotation since that shows continued RAC & HOA activity for the community; HT asked CW how much the announcement sign and other affiliated materials cost, since that would be another reason to keep the message rotation bi-weekly but CW did not provide the requested information. HT asked if the use of QR codes would be stopped. RR mentioned that he tracked scans on the last QR code used and there had only been one scan. Members questioned the feasibility of solo drivers scanning the code and the increasing traffic at the exit. HT asked if a stop light was slated to be installed and RR mentioned that there is one planned for Innovation and Swan Lake. The members agreed to stop using QR codes. CW suggested several messages that could be used, including leashing dogs (this was a recent complaint turned into the HOA office), keeping the entrance clean, keeping the entrance clear on Halloween. Members supported these types of messages being used. CW mentioned that she is relying on LL to keep her informed of issues related to Bossier School activities. CW volunteered to change the sign if something comes up that should be addressed outside of what the RAC schedules. PH mentioned potentially displaying something about the fall festival and CW stated that the previous years' festival did not go well and that maybe there had been one put together by homeowners on Saint Martin that was better attended. Members continued to discuss messages and dates for the sign change out to occur between RAC meetings. All dates/messages were finalized except two. MW questioned what should be done with dead animals in yards and whether they could legally be thrown in the trash. Members were unsure but felt non-domestic animals could be put in the trash.</p> <p>b) Sponsorship/rental of announcement sign: HT requested input from CW related to the HOAs preferences regarding the matter. CW mentioned that Mr. Jon Black would be open to reviewing a proposal from the RAC before deciding whether this should be implemented. CW stated that Mr. Black was not in favor of allowing businesses to rent usage of the sign mainly</p>			<p>HT to send out a summary of the schedule; it is also located in the RAC area of Tiburonbc.com for all members to view. Volunteers to change the sign are as follows: KC - 8/19 & 10/14 (message TBD) SL - 9/2 (message to be displayed for the entire month) MW - 9/30 (message TBD) No one signed up for 10/28 CW to change out sign for non-scheduled messages.</p> <p>RAC members can send violations to CW via text. Please include a picture, address, and the violation.</p> <p>RAC requested that food truck services be continued for Nov., Dec. & Jan.</p> <p>CW to follow-up with the duct-cleaning business regarding advertising in the neighborhood.</p> <p>Community situations that arise needing a coordinated response from</p>

due to liability issues but is open to allowing residents to rent the board. SL questioned how HOAs avoid liability with other types of advertising, like newsletters. RR mentioned they usually have a clause stated in the newsletter that the HOA is not endorsing businesses. The members discussed the potential for revenue generation and how the revenue would be dispersed between the two different entities. HT mentioned that putting revenue generated towards the \$5000 HOA debt and trying to pay that off/down before the community takes over the HOA may be something that the community would support. HT voiced that there would be a need for more than one person to work on coordinating the sign for this type of use and suggested formation of a subcommittee. SL felt that this type of undertaking by the RAC would be hard to implement and there may not be enough interest by the community for the group to pursue the avenue further. SL suggested tabling the issue. TE supported this suggestion with other members agreeing as well. Near the end of the meeting KC asked if residents living in the neighborhood with businesses could advertise and CW stated she would not have a problem with them utilizing Facebook to advertise.

the RAC, should be submitted to the block captain assigned to the affected residents' area. Block captains will coordinate the response and can make CW aware of situations they are uncomfortable handling. CW can then ask the RAC for volunteers to coordinate the effort if this occurs.

2. Meeting attendance

- ❖ **Should RAC meeting change to quarterly and 11/8/22 is election day, should the scheduled RAC meeting date be changed?** Discussion was as follows: SL would support moving to quarterly meetings if the opportunity to call emergency meetings in-between remains viable. RR voiced support for moving to quarterly since the workload of the RAC is decreasing. CW mentioned that emergency meetings could be held at the HOA office. The group then discussed which months they would want to meet on a quarterly schedule. Nov. was an early suggestion by SL but then concern was raised by TE that the date of the meeting would fall on election day. HT mentioned that early voting by RAC members could be utilized. Most members voiced support for staying with Nov. 8th as the next meeting date. PH mentioned that Dec. and Jan. tend to have high holiday involvement and therefore probably aren't the best months to meet. HT suggested Nov., Feb., May & Aug. be the months used for RAC meetings. This would allow the RAC to review HOA financials in Feb. and allow scheduling of an April HOA/RAC/Community meeting for RAC follow-up during a May meeting. TE asked if there was an interest in changing the date of the meetings to an alternative outside of the 2nd Tuesdays. Most members voiced a preference for staying with the 2nd Tuesdays of the month. SL clarified whether the Nov. meeting would still be on the 8th and if it would still be in the library conference room. HT confirmed both. Later in the meeting TE brought forward that the Feb. meeting would be on Valentine's Day and whether the members would still want to meet on that date. Much

discussion ensued and the group eventually agreed to keep the meeting on 2/14 with the option of re-addressing this at the Nov. meeting.

3. **HOA covenant violations guidelines for RAC members (CW);** CW asked RAC members to report any violations to her if we see them. CW spoke highly of a community member who sends her texts with a picture, address and potential violation(s) and feels this would be a good strategy for RAC members to utilize as well. There was a brief discussion of some of the more recent violations that have occurred in the neighborhood.
4. **RAC to create guidelines to define what ‘eyes & ears of the community’ should involve for members:** This item tabled with no meeting selected to re-address the issue. CW mentioned that RAC members should be an intermediary between the community and the HOA.
 - ❖ SL questioned who would follow up with the duct cleaning business requesting approval to advertise since he was informed that there was a RAC meeting tonight. RAC agreed that CW should handle any follow-up. CW mentioned alternative ways businesses can garner business from the neighborhood, which includes residents posting on social media of services rendered or mass mailings by the business.
 - ❖ SL suggested that the neighborhood email database could be sold to interested businesses as a revenue stream; however, most members were not in favor of this option.
 - ❖ HT asked if problems with people fishing in the ponds remains an issue and CW said she has not heard that the issue remains a problem. The HOA discussed fencing them in but don't think that is an optimal solution and several RAC members voiced concern.
 - ❖ CW also mentioned that downed tree debris on development property will be picked up when the weather becomes cooler and have addressed this with residents on several different occasions.
 - ❖ HT asked if the HOA could submit a running list of violations being addressed to the RAC between meetings which can then be shared with the community in the RAC minutes. CW mentioned that violations cannot be legally published; however, general de-identified information could be shared as well as situations being addressed that affect the community at large, ie. parking on the streets.
 - ❖ HT questioned the group pertaining to their expectations regarding coordinating RAC responses/involvement in community matters since there was low participation in some aspects of the RAC response to an issue that the HOA brought forward for the RAC to address. HT felt

that an effort that was made by one individual for the group was overlooked and that the time & effort spent on that avenue could have been better utilized. To decrease the probability of members time & effort being overlooked, HT requested that members be more open about sharing preferences and letting the group know when they would not utilize an avenue being suggested. SL mentioned that his involvement in other aspects of the response lead him to forget about other avenues being made available and other members shared the same insight. SL suggested that the RAC continue to utilize go-fund-me pages and food train options where appropriate. CW suggested that cards used for the RAC as a group could be delivered by a person involved in other avenues of a RAC response, ie. food train or by someone going to visit the residence. HT suggested that the block captain affiliated with the resident's situation sh/could be the primary contact for the HOA who could then coordinate the effort with other RAC members and felt this was a primary reason for block captains to be utilized during RAC formation initially. SL and numerous other members supported this option. If future situations arise needing a coordinated response from the RAC, the members were agreeable to having one member, preferably the affiliated block captain, be a representative of the group, who would coordinate a response and could sign cards for the group as a whole and decrease the need for members to sign individually. CW expressed concern that not all block captains may be comfortable addressing certain situations or there may be a RAC member more familiar with a resident than the block captain. SL supported that the block captains should be the primary contact and they can make CW aware if they are uncomfortable handling a situation. CW can then reach out to other RAC members if needed. HT reminded everyone that PH is currently assigned to cover two blocks so he may need more support than others.

5. Community Concerns:

- **Shed being built where it can be seen from the entrance:** homeowner is building a replacement shed w/o HOA approval, that is out of compliance with HOA architectural standards, not permitted and may be on the setback. CW mentioned that a cease and desist was sent to the homeowner in June, which halted building temporarily; however, work seems to have resumed and additional legal documents were placed in the mail 8/9/22. CW shared a few other instances where the HOA had to step in to address non-approved building by homeowners. CW reiterated the requirement that all new individuals moving into the development receive copies of the covenants and signs a document attesting that they received it.

<ul style="list-style-type: none"> • Trees in the entrance: HOA had a landscaper look at the trees, they are slowly coming back to life, except the tree on the right side of the entrance, so the salvageable trees will be kept and the dead areas trimmed out while the dead tree will be removed. • Vegetation in the pond; CW and SL discussed this before the meeting was called to order. CW mentioned the vegetation is American lotus & the vegetation on top will die but bulbs in ground will rebloom and new vegetation will need sprayed; this will be a cyclical process. • Food trucks: CW asked if the food truck services should be halted for Nov., Dec. & Jan. Members that frequent the trucks recommended that the services be continued over this period since the services have been available for over a year and the community may expect them to continue. HT questioned whether the workload for scheduling the trucks would be problem for CW and KW, in which CW and members felt that businesses are proactively requesting to be scheduled due to the demand. CW felt that the workload is minimal and that it is just scheduling them that gets tricky. CW mentioned that only official food trucks are being allowed to come since many of the pop-up businesses cannot handle the community demand. 		
VII.	REPORTS	
	❖ Social Media: HT	
VIII.	POTENTIAL PENDING/NEW BUSINESS	
	1. Open forum	
	❖ Agenda requests from the RAC	
IX.	ANNOUNCEMENTS/AGENDA SOLICITATIONS	**Future Meeting Dates 2022 (2 nd Tuesday of every month): Nov. 8**
X.	ADJOURN: 1856	
Key: * = see appendix; Attachment(s): 0		

Appendix: