

<b>TIBURON RESIDENTS ADVISORY COMMITTEE (RAC)</b>	
TIME/ DATE	6 PM – TH Oct. 14 <sup>th</sup> 2021
LOCATION	Bossier Central Library

**Meeting duration:** 1804-1904

**Roll Call:**

Quorum = 6 members present  
 A=Absent, P=Present, Z=Zoom attendance

<b>Tiburon</b>		<b>Village</b>	
Colbert, Kimberly (KC)	Z	Berney, Bob (BB)	A
Cole, Amanda (AC)	A	Lambert, Lisa (LL)	Z
Hickey, Patrick (PH)	P	Pettengill, Sarah (SP)	P
Lewis, Stephen (SL)	P	Wise, Misty (MW)	P
Tice, Hilary (HT)	P	Wissmiller, Kathryn (KW)	Z

REQUESTED BUSINESS		ACTIONABLE ITEMS
Items listed in no particular order, RAC to determine order during meeting	<p>*Selection of RAC Chair This was the 1<sup>st</sup> topic discussed at the meeting. -SL &amp; PH nominated HT for Chair position, Kat nominated KC who declined the nomination; HT gave a brief presentation (see attachment 1)*; a vote was called, HT voted into Chair position by SP, SL, MW, PH; Zoom attendees KC, LL &amp; KW did not voice support, abstention or a stance against the vote. SL questioned whether minutes should be taken, HT offered to take them and a brief discussion occurred between members; HT was selected by members to take minutes for the committee.</p>	HT to work with CB to obtain and disperse new member bios to the community. Members to be included are: AC, LL, MW, PH
	<p>*Door to door neighbor effort: This was the 3<sup>rd</sup> item discussed. No updates from KW on beta testing of the neighborhood visits; during the discussion KW shared that she had originally brought up the idea of door-to-door visits for several reasons but one of those reasons would be to pinpoint which residents would prefer paper communications vs social media communication; this would hopefully decrease the amount spent on postage; SP &amp; SL suggested that members submit different ideas of how to meet our residents which will be reviewed at the next meeting</p>	RAC members to submit ideas of how to meet our assigned residents, ideas generated will be discussed/reviewed at the 11/10 meeting.
	<p>-Block assignments: SP requested CB rezone the blocks to account for the changes in RAC membership</p>	HT to request from CB a rezoning of the resident blocks
	<p>-Timeframe: SL suggested that this should be decided once the rezoning occurs; SP mentioned that COVID19 continues to be an issue that will need analyzed before visits can occur; SP requested that this be tabled and made a primary item to discuss during the Nov. meeting.</p>	HT to inform CB that the RAC would like to address this after the rezoning occurs and the members can discuss options presented during the 11/10 meeting

	<p><b>*Mission statement adoption*</b>  This was the 2<sup>nd</sup> item discussed at the meeting. Other than the two mission statements previously submitted (see appendix), no additional mission statement options were presented for review; SP &amp; PH questioned whether the RAC or HOA should be developing the mission statement &amp; there was a discussion of which entity should develop the mission statement; SL mentioned that we should move forward with what is being requested and a majority of members concurred; The committee considered the two options submitted and felt the submission by HT was more representative of what the focus of the committee should be while also being succinct; PH and LL submitted adjustments to the mission statement submitted by HT and the committee approved the mission statement as amended.</p> <p>Within this discussion, SP mentioned that the Board shared with her that part of the reason for developing the RAC was to prepare and train individuals from the community for the eventual takeover of the HOA by the residents; she expressed a desire that this offer not be forgotten/overlooked by the Board.</p>	<p>HT to submit member generated mission statement to CB for review/approval.</p> <p>The approved mission statement is: Provide Resident driven representation to the Tiburon &amp; Village HOA in an advisory role to streamline communication and facilitate future transitions between residents and both HOA administrators.</p>
	<p><b>Misc. items discussed:</b></p> <ol style="list-style-type: none"> <li>1) SP voiced concern over the absence of Carol Burkett from the meeting since the board had been vocal on the original structure of the RAC and told the RAC that she would be present. CB did email HT &amp; SL a few hours before the meeting informing them something came up and she would not be present.</li> <li>2) PH shared a letter he received detailing a social media site, Nextdoor Tiburon, that is being promoted by a community member (see</li> </ol>	<p>SL to continue working with Board on signage</p> <p>Members to send comments/suggestions on how to handle the transition of the previous social media committee into the new RAC structure and if they feel it should be discussed at the next meeting; HT to include a discussion of the social media committee on the next agenda if warranted</p>

	<p>attachment 2). *Discussion from RAC members included that there is no prohibition on community members doing this and that the RAC has no power to intervene.</p> <p>3) SP brought up that with the dissolution of the previous RAC committee structure, the members should discuss how to handle the structure and fit of the previous social media committee into the new structure but requested this be discussed at a later meeting and was tabled; SL suggested that members send HT their comments on the situation and when they would like the RAC to address it.</p> <p>4) SL requested to continue on with previous work on obtaining signage at the main community exit on Swan Lake Rd., Request supported by Chair</p> <p>5) SL requested that the Chair work with the Board to ensure that the April 2022 HOA Board &amp; resident meeting remains active</p> <p>6) HT asked members if they would like to schedule the financials discussion for the Nov. meeting, after a brief discussion, members felt that this should be deferred for a few months and possibly occur during the beginning of 2022. SP did voice that she would like an HOA board member present at the meeting when financials are discussed.</p>	<p>HT to work with the Board to ensure that the planned April 2022 HOA board &amp; Resident meeting remains active</p>
<p><b>Future meetings: Wed. 11/10/21 (library closed on 11/11 for Veteran's Day), TH 12/9/21, TH 01/13/22</b></p>		
<p><b>Key: * = see appendix; 2 attachments are provided as supplements to the meeting minutes.</b></p>		

## Appendix:

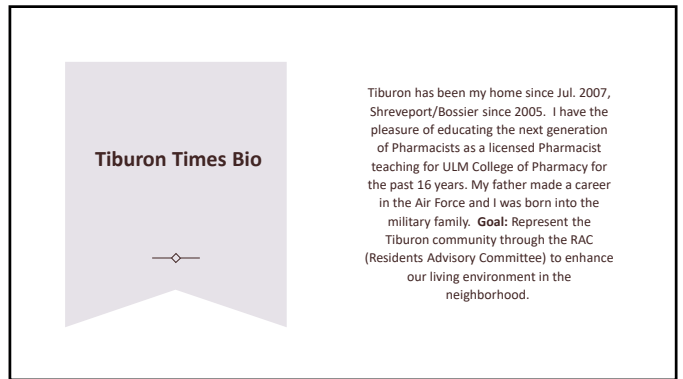
### Previously Submitted Mission Statements

- A. Submission from BB: “To create a path for HOA leadership to be moved from the developer to the homeowners”
  - a. Something to that effect.
  - b. Our meetings should revolve around doing that—K.I.S.
  - c. Create a simple 1. 2. 3. list to follow.
  - d. Once we accomplish this I see no purpose in our continuing meeting (at least not monthly) since we are looking at 2-5 years on this actually taking place.
    - i. Financials
    - ii. ACC board
    - iii. HOA board
- ~~B.~~ Submitted by HT: Provide Resident driven representation to the Tiburon & Village HOA in an advisory role to streamline communication, balance responsibilities, support/implement covenants and facilitate future transitions between residents and both HOA administrators. (This was compiled from the areas RAC members wanted to focus on that were stated during the committee’s 1<sup>st</sup> ‘unofficial’ meeting in July ‘21)

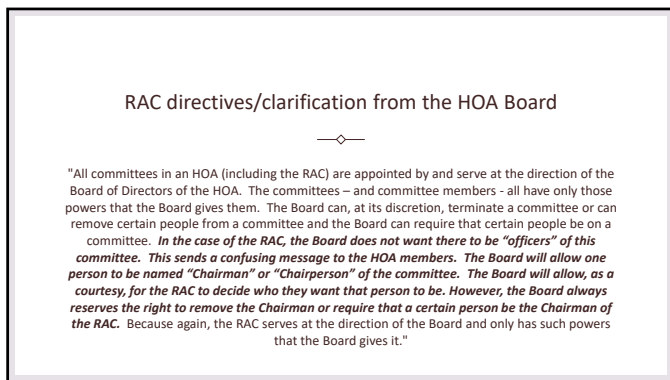
# Attachment 01



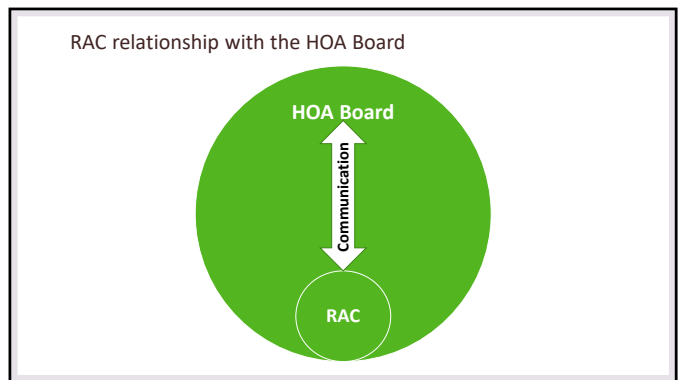
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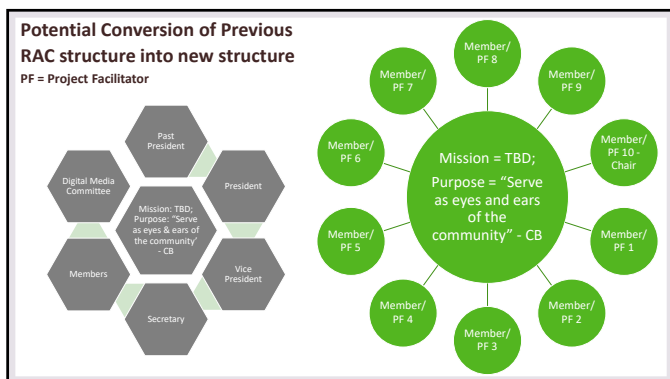
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Facilitating 'No voice is more important than another'

**CONTINUE CURRENT AGENDA FRAMEWORK?**

- ❖ Chair drafts agenda
- ❖ Based on meeting discussions, interpretations of need, member requests, HOA Board requests
- ❖ Sends out to members for review/input
- ❖ Members can request adjustments
- ❖ Agenda approved at beginning of meeting
- ❖ Members volunteer for projects as necessary

**MEMBER DRIVEN AGENDA?**

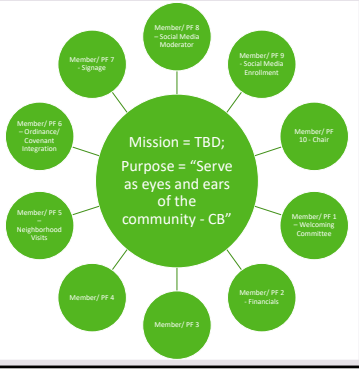
- ❖ Members submit projects of interest
- ❖ HOA Board solicited for their interests as well
- ❖ Chair compiles list of members interest, send to full committee for review and ranking
- ❖ Members rank items from 1-10, 10 being most important/imminent to address
- ❖ Agenda based on rankings, members volunteer for projects as necessary
- ❖ Members resolicited as list exhausted

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**Application of previous structure of RAC projects/committee into new structure**

**Questions/Comments:**

1. Does this meet the expectations given to the RAC by the members & HOA Board? – submit to HOA for approval
2. How to incorporate 'digital media committee' since previous RAC structure dissolved?
  1. A 'committee' is more than 1 member
  2. Should Facebook involvement be continued?
    1. Vet communications by the full committee before posting since comments made sh/would represent the full committee?
    2. Formation of a FaceBook group topic area?
    3. Who posts the meeting minutes?
3. Neighborhood visits – excel spreadsheet data? – re-evaluate since numerous changes to RAC membership?, pause and re-evaluate at each RAC meeting for implementation?
4. RAC purpose document – re-evaluate since numerous changes to RAC membership?
5. Projects can have more than one facilitator. Not all facilitators need to have an active/ongoing project.



## Hi Aldwych Ct Neighbors,

Our neighborhood is now using a free app called Nextdoor Tiburon and you should join us.

We use the site to share local business recommendations, reunite with lost pets, sell outgrown bikes, organize virtual book clubs and so much more.

It's also a great way to connect neighbors in need with those who can help.

It's 100% free and just for our neighbors.

Please go to [nextdoor.com/join](https://nextdoor.com/join)  
and enter this code to join us: **DQYSSM**  
(This code expires in 7 days!)

Your neighbor,  
Tommie McHenry, Carnaby Ct

P.S. There are already over 800 posts on Nextdoor Tiburon, including important community news and updates. Join today so you don't miss out.